



A Message from University of Kentucky
PRESIDENT ELI CAPILOUTO

Dear Colleagues,

Thank you for your continued efforts on behalf of our University during this rapidly evolving, challenging time. In terms of remote work that many of you will do for the foreseeable future until advised otherwise, here are key points to guide our work together:

- Unit leaders, supervisors, and department chairs are to continue to be as flexible as possible with our employees, understanding that the work of the institution must be done, but our highest priority is the health, safety, and well-being of everyone who works in our community - including for employees who have child care and elder care needs and other issues that make remote work options essential during this challenging period.
- As a reminder, HR Work-Life provides ongoing support to supervisors and employees considering flexible work opportunities.
- While some employees in essential positions — such as health care; public safety; utilities and facilities maintenance, and core business operations; and vital research as defined by Vice President of Research Lisa Cassis — will need to report to work as usual, our expectation is that for most other employees remote work will continue for the foreseeable future.
- Unit leaders, supervisors, and department chairs have been instructed to complete work plans today and communicate with employees regarding remote work plans and, under what circumstances, an employee should come in for work.
- Should you have any questions about this issue, and our direction regarding remote work, please immediately contact your supervisor.

Thank you for your continued commitment to UK and the work we do for so many across our Commonwealth.